

JOB VACANCY ANNOUNCEMENT

General Information

Position/Classification Title: Fire Chief
Department: Fire
Division: Fire
Immediate Supervisor: City Manager
Pay Range: \$69,876 - \$104,820 (starting salary DOQ)
FLSA Status: Exempt
Deadline for Application: A completed application will be required for this position. Interested individuals should submit a letter of interest, completed application, resume, with day and evening phone numbers, at least three (3) letters of reference and salary history to: City of Sandusky, Department of Administrative Services, 222 Meigs Street, Sandusky, OH 44870. To ensure full consideration, please submit resume by May 17, 2017.

An employment application may be obtained at The Sandusky City Building, 222 Meigs Street, Sandusky, OH at the Division of Human Resources at the above address or by e-mail to dleslie@ci.sandusky.oh.us.

Functions, Duties & Responsibilities

The City of Sandusky (pop. 25,200) is seeking qualified candidates for the position of Fire Chief. This position reports directly to the City Manager. Person in this position performs a variety of administrative duties with the purpose of ensuring that the city is a safe place to live, work and play by managing and directly overseeing that an effective Fire Department is being properly trained to provide emergency and non-emergency Fire services.

The successful candidate must possess a team-oriented, participatory leadership/management style, a comprehensive understanding of the public policy aspects of local government, comprehensive knowledge of firefighting/EMS concepts, principles, methods, and practices, thorough knowledge of budgeting, grant writing and general management practices, demonstrated executive-level leadership skills, and excellent communication and interpersonal skills. Successful candidate must also have the ability to translate community attitudes regarding fire safety issues into Departmental action.

Qualifications/Requirements

Minimum:

- Any active full-time fire fighter
- Holding the permanent rank of Captain or higher; with,
- Not less than ten (10) years of prior active full time service as a firefighter as of the date of application

Preferred:

- Thorough knowledge of budgeting
- Ability to write and procure grants.

**THE CITY OF SANDUSKY IS AN EQUAL OPPORTUNITY EMPLOYER
AND PROMOTES A DRUG-FREE WORKPLACE**

April 1, 2017